



COUNTY OF MARIN
invites applications for the position of:

Emergency Medical Services Specialist

SALARY: \$3,027.20 - \$3,675.20 Biweekly
\$6,558.93 - \$7,962.93 Monthly

DEPARTMENT: Health & Human Services

DIVISION: Public Health

OPENING DATE: 05/19/20

CLOSING DATE: 06/02/20 04:00 PM

VACANCIES: 1

WEEKLY SCHEDULE: 40 hrs.

EQUAL EMPLOYMENT OPPORTUNITY: The County of Marin is an Equal Opportunity Employer. Persons of color, women and individuals with disabilities are strongly encouraged to apply.

INDIVIDUALS WITH DISABILITIES: If you are a person with a disability and require an accommodation to participate in a recruitment, you must contact Human Resources at least five work days in advance of the testing step or interview. Please contact the Human Resources Staffing Division at (415) 473-2126 (CRS DIAL 711) .

ABOUT US:

At the County of Marin, our employees overwhelmingly report feeling their work is meaningful, they like the work they do and they are proud to tell people "I work for the County of Marin." Discover more about us, our values and our organizational culture [here](#). Read on to find out more about this opportunity.

Department of Health & Human Services: At Health & Human Services, we serve our community through the values of support, unity, trust and excellence with one common goal: to promote and protect the health, well-being, safety and self-sufficiency of all in Marin. Join our team of bright, committed and energetic people who also want to make an impact through public service.



ABOUT THE POSITION:

Under the direction of the EMS Administrator, the EMS Specialist will be responsible for interpreting and applying provisions of federal, state and local laws, rules, regulations, and standards related to emergency care, medical transportation, equipment, and vehicles. This includes issuing EMT certifications and Paramedic accreditations, conducting investigations, recommending corrective action, and the processing of applications for Certificates of Operation, and preparing and disseminating educational information to local providers and the public relating to emergency medical services. The Specialist will serve in and support the Emergency Operations Center (EOC) during local and regional emergencies. Additionally, the EMS Specialist will lead and participate in stakeholder committees and

discussions within the County and the region.

There is currently one full-time vacancy in the Department of Health & Human Services' Public Health Division.

ABOUT YOU:

Our Highly Qualified Candidate: The ideal candidate is an experienced EMS professional with field clinical experience who embraces diversity, has a passion for public service, and works well in a collaborative environment. Under the direction of the EMS Administrator, the [EMS Specialist](#) will work closely with stakeholders, community members, and committees, and represents the EMS Agency to internal and external groups, agencies, and stakeholders. This person must be detail-oriented, adept at defining and analyzing problems and developing creative solutions and sees change as an opportunity. Additionally, the EMS Specialist will understand, interpret, and apply provisions of federal, state and local laws, regulations and standards related to emergency care, medical transportation, equipment, and vehicles.

We recognize your time is valuable, so please do not apply if you do not have at least the following required Minimum Qualifications:

Two years of full time paid experience as a Registered Nurse, Paramedic, or Emergency Medical Technician in a medical services setting related to pre-hospital care. Experience in an Emergency Medical Services Agency is desirable.

Certificates and Licenses:

Possession of a valid Registered Nurse or Paramedic license issued by the State of California or a valid Emergency Medical Technician certificate issued by the State of California is desirable.

ABOUT THE PROCESS:

All applicants will receive email notifications regarding their status in the recruitment process. Please be sure to check your spam settings to allow our emails to reach you. You may also log into your [governmentjobs.com](#) account to view these emails.

Testing and Eligible List: Depending on the number of qualified applications received, the examination may consist of a highly qualified review, application screening, online assessment, written examination, oral examination, performance examination, or any combination to determine which candidates' names will be placed on the eligible list.

The eligible list established from this recruitment will be used to fill the current vacancy and any future vacancies in this assignment for open, fixed-term, full-time or part-time positions which may occur while the list remains active.

SPECIAL REQUIREMENTS: Candidates selected are subject to fingerprinting by the Sheriff's Department and must pass a Department of Justice LiveScan background check prior to appointment.

Disaster Service Workers: All County of Marin employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker-related training as assigned, and to return to work as ordered in the event of an emergency.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.marincounty.org/jobs>

Position #1518-20-05
EMERGENCY MEDICAL SERVICES SPECIALIST
RK

3501 Civic Center Drive
Room 415
San Rafael, CA 94903
415 473-2126

Emergency Medical Services Specialist Supplemental Questionnaire

- * 1. I understand that the responses to the supplemental questions are required and my responses will be used to determine the best qualified candidates for the position. I am aware that writing "See Resume" or "See Application" are not valid answers to the questions below. I understand that I must also complete the education and employment history sections of the application in addition to the supplemental questions, and that the information provided in all sections of the application must reflect my experience.

☐ Yes ☐ No

- * 2. **QUALIFYING EDUCATION/EXPERIENCE: The minimum qualifications for this position are as follows:**

Two years of full time paid experience as a Registered Nurse, Paramedic, or Emergency Medical Technician in a medical services setting related to pre-hospital care.

Experience in an Emergency Medical Services Agency is desirable.

Possession of a valid Registered Nurse or Paramedic license issued by the State of California or a valid Emergency Medical Technician certificate issued by the State of California is desirable.

Describe your education, training, licensing, certification, and work experience that qualify you for this position. Highlight in your answer your education, training, licensing, certification, and work experience in the medical services setting related to pre-hospital care and specifically in Emergency Medical Services Agencies. List your education, licensing, certification information in the application and for work experience, include in your answer your position title(s), the name of your employer(s), dates of employment, and your specific job duties. Please be very specific as to how you meet the minimum qualifications.

- * 3. **NARRATIVE RESPONSE QUESTIONS (Please answer all questions below. If you do not possess any experience, please state "No Experience" in the space provided):**

Please describe in detail, as concisely as possible, your understanding of California EMS regulations as well as any experience working directly with or within an Emergency Medical Services Agency. Be sure to include your level of responsibility and experience in interpreting and/or analyzing State and Federal regulations, Paramedic accreditation, and EMT certification.

- * 4. Please describe your knowledge, training, and experience working within an Incident Command System. Be as specific as possible and include the position(s) you have held, roles you have served within an active emergency, and current ICS certifications.

* Required Question